

MABEL HOGGARD ELEMENTARY SCHOOL
School Organizational Team Minutes
November 27, 2018
3:45 pm

MABEL HOGGARD ELEMENTARY School Organizational Team (SOT) meeting was called to order at 3:48 pm on November 27, 2018. The meeting was held in the Room 15.

Members present: Ana Arellano, Tenisha Brunetti, Lynn Dula, Christine Keyes, Kim Law, and Sara Sorenson. **Members absent:** Lorena Rodriguez.

Other educators/community members present: Stacey Scott-Cherry, Debra Huckins, Bonnie Pepper, and Kerry Harkin.

AGENDA ITEMS

1. Welcome & Roll Call

Welcome to Ms. Sorenson

2. Review of Minutes

Minutes from October 23 were read by the team. Ms. Brunetti moved to approved the minutes as written. Ms. Arellano seconded and the motion passed.

3. School Performance Plan

The School Performance Plan (SPP) has been approved. Some verbiage was changed for Goals 1 and 3 to be more specific per Dr. Rayford. The SPP will be reviewed and updated as needed.

4. Data Update

The second round of schoolwide testing begins the week of December 3.

5. Neighborhood Notes

Ms. Pepper created a notice for the neighbors around the school alerting them to heavier parking times and inviting them to school events that will happen in December. A contact list will be created so that more stakeholders (Santa Fe, CBRE, superintendent, etc.) are included/invited and Ms. Scott-Cherry will be in charge of getting the information out to the stakeholders.

6. Parent Involvement Plan

The Parent and Family Engagement Plan (PFEP) was reviewed. A discussion ensued about the need to review the plan again at the end of the school year. The team also discussed the need for everyone (fourth and fifth grade students, parents, and staff) to participate in the districtwide survey. We are currently a 5-star school by 1.5 points and the district survey no longer carries bonus points. However, the survey provides beneficial information and opportunities to take the survey will be offered at the next kindergarten training, the winter choir performances, and Cookies, Caroling, and Cocoa night.

7. Considerations for the New Building

The needs of the school will need to be meshed for the new building, especially because the prototype is in place, but can possibly be adjusted. Notes of things teachers would like to see in the new building was shared. Some items mentioned during the meeting include keeping the outdoor setting, finding a way to increase our diversity, and making sure there is space for the piano and guitar labs. Further surveying of parents, students, teachers, and neighbors to get feedback was mentioned. The meeting about the new building in tomorrow morning at 10:30 am in Room 18. Mrs. Scott-Cherry will share updates when available.

8. Volunteers on Campus

Volunteers may be on campus up to four hours a month without a badge. The CCSD badge is good for two years. PTO has offered to help financially for those unable to afford the fee.

9. Information

The next meeting will be on December 11, 2018 at 3:45 pm in the Library.

10. Public Comment

Ms. Harkin had an update regarding the MAPS Skills Enhancement Package for second grade. She was able to procure the package for free as a test campus for 100 licenses targeting students in second grade who are close to approaching level three and the remaining licenses will be given to targeted third grade students.

Mrs. Scott-Cherry had an update on repainting of the parking spaces. The work order has been submitted and we are waiting the work to be done.

The topic of security continues to be tabled at this time. Mrs. Scott-Cherry will be sending home a letter to families regarding signing in upon entering campus and the volunteer policy.

The next Hoggard Clean-up Day is on December 8, 2018 from 8:00-10:00. These areas were mentioned for sprucing: weeding sensory garden, magic erasers on cream walls, kindergarten tables cleaned, facelift of the mural at the back of the school.

Ms. Law made a motion to adjourn and Ms. Keyes seconded. Meeting adjourned at 5:03 pm.